



**St. Mary's County
Commission for Women
Meeting Minutes August 23, 2010**

The meeting was called to order by Norma Pipkin, Chair, at 5:34 p.m. Members present were Norma Pipkin, Juanita Nether, Marta Kelsey, Patricia Friend, Meredith Wilkins-Arnold, Gretchen Hardman and Connie Clausen. Krisanne Bentley, Denise Krumenacker and Jamilliah Thomas were unable to attend. CFW Liaison, Stephanie Figeroux was also in attendance.

A motion was made to approve the July 2010 minutes by Juanita, and seconded by Patricia. The minutes were approved as written.

The first order of business was to discuss the Commission for Women's budget and fiscal procedures. Ms. Stephanie Figeroux went into great lengths to answer dozen of questions from all in attendance with regards to the budget – (line item definitions, what we can/can not do, and procedures on spending, grants, donations/contributions and fundraisers). Marta Kelsey took copious notes and will distribute to all for changes/inputs/clarification, then forward to Stephanie for acceptance and approval. Norma requested that Stephanie report on the budget monthly.

Marta shared with the group her meeting with Habitat for Humanity (Ms. Laurie Walker and Ron Parson) on August 13. Habitat for Humanity suggested we sponsor a house (beginning July 2011). CFW members in attendance all agreed that this is a great organization to support and get involved. Further discussions on our participation with ideas will be forthcoming. Ideas presented: fund raisers, providing meals on build days, collecting donations, advertising, volunteering to build). CFW is interested without committing to get involved in the "whole" process at this time. Recommended Marta contact Habitat for Humanity and let them know once they get a "sponsor" to let us know, and we will partner with them.

There is nothing to report at this time on Family Violence Coordination Council.

Patricia provided up date on Oral History project – she is waiting on Karen Everett to approve Amy Carter to assist with the project.

Norma informed the Committee that this year Public Relations work is assigned to Denise, Gretchen and Connie. Norma would like to start working on the Announcement for the Banquet – get out earlier than last year. Marta will contact the college of Southern Maryland to see if we can get in touch with the scholarship winner to get photos and press release.

New Business items (not on the agenda):

Reminder Women's Equality Day – 24 August at 9AM in Chesapeake Bldg.

Norma will be attending Domestic Violence meeting with Walden/Sierra on Wednesday night (25 August), as Krisanne is on vacation.

Gretchen is attending Congressman Steny Hoyer's Event for Women's Equality Day, tomorrow August 24, 2010.

Connie is drafting a letter to Congressman Steny Hoyer, WRT CFW not getting invitation to Women's Equality Day.

Norma is attending League of Women Voters – Candidate Forum tonight at Lexington Park Library.

Meredith will start working on Veteran's Day event at Charlotte Hall with Denise, who has point of contact.

Connie will draft letter to Leonardtown County Commission requesting/reminding to include Women in all/any events – specifically Veterans Day event/parade.

Juanita reported Women's Wellness Day event is scheduled for 26 February – at this time same location as last year (Mt. Zion Methodist Church). Theme has not been identified. Juanita is schedule to attend a meeting 9 September with Delicados.

Norma suggested that we have a volunteer/assign someone to "Chair" the Banquet.

Meeting was adjourned at 6:55 p.m.

Minutes respectfully submitted by Connie Clausen.